



## APPLYING FOR TOURIST / FAMILY VISIT VISA / VISITOR-IN-TRANSIT

### For all visa applications, you must submit the following documents:

- Your passport or travel document. Please make sure the passport has at least one clear page where we can place a visa.
- The correct fee.
- One recent passport-size color photograph with a white background.
- The correct application form fully completed in English and signed by the applicant.
- VAF 1A General Visit / VAF 1B Family Visit / VAF 1H Visit In Transit**

### For a Tourist, Family Visit, Visit in Transit Visa, we recommend that you also submit the following original documents:

- Evidence of your personal circumstances for example letters of employment; evidence of a regular salary (if you have one) in the form of wage slips / bank statements; 6 months itemized bank statements, trade license, evidence of assets
- If you are paying for the visit yourself, evidence that you have enough funds available to you
- If your sponsor, or employer, or anyone else, is supporting you, you should show evidence of his / her immigration status if they are in the UK; 6 months itemized bank statements; pay slips; trade license, evidence that they are willing to finance your stay in the UK.
- Evidence that you have somewhere to stay, for example a hotel reservation, or a letter from your sponsor confirming that you are staying with them.
- Evidence of Relationship: Example: marriage certificate, birth certificate in case of children under 18

### CHILDREN UNDER 18 YEARS:

#### If traveling without parents please submit:

- Written permission from both parents for the child to travel.
- Name and address of who will care for the child in the UK

#### If traveling with parents:

- A photocopy of parent(s) passports

**ALL DOCUMENTATION MUST BE SUPPLIED IN ENGLISH. PLEASE PROVIDE TRANSLATIONS OF ARABIC DOCUMENTS.**

**Important Note:** The list above covers the basic documents likely to be necessary for the visa officer to check that you have met the immigration rules. It does not cover every single situation, and producing all the documents on it will not guarantee you a visa. It is up to you whether you submit these documents, different ones, or additional ones. It is your responsibility to make sure that you have read the available information on the category of visa you want to apply for. Please make sure that you include all supporting papers with your application, and do not send or fax us any papers separately. The UK Border Agency may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all relevant **original documents**, with a set of photocopies.

### DECLARATION

If I have paid the fee for a long term visa. I am aware of the conditions for the grant of long-term visas and that the decision on the length of any visa granted will be made by the visa officer. If a long-term visa is not granted the difference in fee will not be refunded.

**Comments:** \_\_\_\_\_

**Name** \_\_\_\_\_

**Contact No.** \_\_\_\_\_ **Email ID** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Applicant's Signature** \_\_\_\_\_

### FOR OFFICIAL USE ONLY

- The applicant has confirmed that he/she has no other document to submit **OR** has submitted the supporting documents/completed VAF above.
- I have advised him/her that failure to submit all the necessary documents may result in the application being refused, but he/she has chosen to proceed with the application.

**VFS Officer's Signature** \_\_\_\_\_